

ILLINOIS DEPARTMENT OF AGRICULTURE
DUQUOIN STATE FAIRGROUNDS
NON-FAIR EVENTS USAGE RATES
(618)542-1515 FAX (618)542-1533

FACILITY	DAILY RATE	PROVISIONS INCLUDED IN RATE	ADDITIONAL EXPENSE
Exhibition Building	\$1,125.00 Rent, Clean-up and Utilities	32,500 square feet 300 - Chairs 100 - 5 ft Tables Restrooms	Metered gas & electric Any Overtime incurred
May not include some Some set-up fees			
<u>Income Producing Events - % negotiated</u>			
Grandstand and Stage	\$2,000.00 Negotiated Clean-up charge	Stage & seating (holds 7,100) Capacity 17,\,000 with bleachers 300 – Chairs 100 – 5 ft Tables	
Grandstand and Track	\$5,000.00 per day Negotiated Clean-up charge		
Southern Illinois Center	Fees Negotiated per event		Metered gas & electric Any Overtime incurred
<u>Income Producing Events - % negotiated</u>			
First Heat	\$300.00 per day Clean-up	30 - 5 ft tables 200 folding chairs/seating capacity	
Second Heat	\$400.00 per day Clean-up Included		
Fairgrounds	\$3,000.00+% of ticket sales on income producing events Use of grounds only, does not include buildings. Grounds can be sectioned into smaller quadrants.		
<u>Income Producing Events - % negotiated</u>			
Covered Barns	\$150.00		
Show Arena	\$500.00 per day-Final clean-up \$150.00 Intermittent or daily clean-up will be negotiated. This includes (3 arena work-ups a day)		
Show Horse Barn	\$15.00 per day per stall (104 stalls) (Clean-up if necessary \$10.00 per stall)		
Race Horse Barns	\$50.00 per month \$15.00 per day		
<u>Pavilion Rentals***</u>			
Bridge	\$40.00		
Ashgrove Pavilion	\$40.00	water and electric included	
SIU Dome	\$40.00	water and electric included	
Labor Pavilion	\$40.00	water and electric included	
Corral Pavilion	\$40.00	no electric or water	

***Groups of 10 or more will be subject to a clean-up fee. Use of additional area or setup of attractions will be subject to an additional fee.

CONCESSIONS

Lessee of facilities other than the Grandstand desiring concession and exhibit space must provide the Non-Fair Events Office with names and addresses of such concessions and exhibits. Such concessions and exhibits shall contract directly with the Non-Fair Events Office. The fee is \$5.00 per front foot per day (10 ft minimum). General liability is required of all such concessions/exhibits.

7/21/11

ELECTRICAL HOOK UPS

Hookup fee of \$30.00 per hookup plus usage fee of:
30 amps - \$10.00 per day
60 amps - \$15.00 per day
100 amps - \$25.00 per day

CAMPING

Campers **MUST** be parked in the campground located in the northwest corner of the fairgrounds. The fee is **\$20.00 per night per unit**. DuQuoin State Fairgrounds Security will issue all campers permits. Campgrounds include: some electricity, water, restrooms with showers, and dump station. You must contact security for camping payment. **If fees are not collected, your unit may be towed at your expense.**

SECURITY

Lessee shall be responsible for all costs of additional DuQuoin State Fair Security deemed necessary by the Department. The Department reserves the right to determine the level of security staffing needed. Primary security is to be provided by Illinois State Police or Perry County Sheriff's Office. It is the Lessee's responsibility to contact the appropriate police authority. State Police (618)542-2171, Perry County (618)357-5172.

FAIRGROUND SECURITY

You may reach the DuQuoin State Fairground Security by contacting (618)542-1616.

INSURANCE**\$1 MILLION DOLLAR POLICY IS REQUIRED**

General Liability - \$250,000.00 PER PERSON; \$500,000.00 per occurrence and \$250,000.00 property damage.
In addition, Lessee should have Worker's Compensation Insurance in the amount required by law.

Dram Shop - \$100,000.00 PER PERSON, \$300,000.00 combined; \$100,000.00 PROPERTY DAMAGE
AND \$100,000.00 LOSS OF SUPPORT.

Host Liquor - \$100,000.00 PER PERSON, \$300,000.00 per occurrence, \$100,000.00 LOSS OF SUPPORT.

DEPARTMENT OF AGRICULTURE MUST BE LISTED AS ADDITIONAL INSURED FOR GENERAL LIABILITY INSURANCE, DRAM SHOP OR HOST LIQUOR.

******HORSE/CATTLE TRAILER PARKING******

Horse/cattle trailer parking will be designated for individual horse shows at the time of contractual arrangements.

HORSE TRAILERS WILL ONLY BE ALLOWED TO PARK IN DESIGNATED AREAS

BARN AREAS – THERE IS ABSOLUTELY NO CAR/PICKUP TRUCK/TRAILER/CAMPER PARKING ALLOWED NEAR BARNs. ALL FIRE LANES MUST BE LEFT OPEN. ANY VIOLATIONS ARE SUBJECT TO TOWING OFF GROUNDS AT OWNER'S EXPENSE. PLEASE NOTIFY ALL HORSE SHOW PARTICIPANTS.

SET-UP/CLEAN UP Lessee shall be responsible for all set-ups

Lessee shall be allowed set-up or clean-up time for preparation of the event. If more than one day is requested for set-up or clean-up, the rate of one-half of the daily rate per day will be assessed. The additional length of time will be determined by the Non-Fair Events Manager. **If fairgrounds equipment or personnel is required lessee will be charged the appropriate prevailing rate.**

SOUND AND LIGHT EQUIPMENT

Sound and light equipment may be needed during the event. It is the responsibility of the Lessee to make all arrangements for rental of sound with a separate contractor and operation of any such equipment with the Stage Hands Local.

TELEPHONE SERVICE

Telephone service may be obtained through the Department of Agriculture system jointly with Ameritech. If telephone service is requested for any location within these facilities or elsewhere on the grounds, a **TELEPHONE SERVICE REQUEST FORM** MUST BE COMPLETED AND SUBMITTED WITH PAYMENT AT TIME OF REQUEST. Please contact the Non-Fair Events Office for further information at 618-542-1515.

ALL RATES ARE SUBJECT TO CHANGE